



## **Superintendent Council Meeting Minutes**

**October 28, 2020**

**10:00-11:00 a.m.**

**ZOOM Meeting**

Patrick Gordon called the ZOOM meeting to order at 10:00 a.m. Patrick Gordon, Mark Matuska, Belinda Selfors, Chris Staloch, Dr. Joey Page, Craig Schlichting, Dr. Tamara Champa and Gregg Slaathaug were present.

Motion by Belinda Selfors, seconded by Craig Schlichting, to approve the agenda and the May 13, 2020 meeting minutes as printed. Motion carried unanimously.

**ZED District COVID update** - Elementary students at South Campus are in person, middle and high school at both South Campus and the ALC are hybrid. Patrick is consulting with Olmsted County Health and MDE weekly. Education districts are unique as we serve 7 counties. Shared and discussed student, staff and county data. 78% of ZED staff completed a COVID survey - results shared with superintendents. Administration continues to improve communication with all staff via all-staff ZOOM meetings, emails, etc.

**Perkins Grant update** - Kay was unable to attend the superintendent meeting, but will send an update via email. She will have a Perkins report at the November meeting. Kay is currently working with SSC career navigators on grants, etc.

**Third Party Billing update/summary** - Patrick shared that rates are coming in for 2020-21 from MDE. These rates are based on services provided 2 years ago in each district. Denise is working with member districts to set up nursing. More information to come at the November meeting. Settle up will happen in November/December. Superintendents discussed communication issues between ZED and district contacts. Denise is not receiving timely responses from MDH and MDE as things are moving a bit slower this year at the state level. Please reach out to Patrick with specific questions/issues. Discussed telehealth for each district, the process and length of time it takes to get it set up, and the requirements for each district to post it on their website.

**ZED Facility update** - Shared an overview of the facilities report from July 2020 forward. Mediation with Pine Island is scheduled for November 12, 2020. The goal is to have a good faith resolution after that meeting. Results can be reviewed at the next superintendent meeting on November 18. Both boards will need to vote following the mediation. Current plans were shared with superintendents. If ZED can get a resolution to this issue before the end of November, we should be able to move forward and stay on schedule for the fall 2022 opening date. If the issues do not get resolved, a contingency plan will need to be used. Discussed the SHIP grant we received this year for foods and science.

**District Enrollment Update** - Patrick will share the district number breakdown with superintendents after the meeting.

### **Special Education Finance**

**Federal Subgrants** - Discussed subgrant information. Patrick and Heidi met with Business Managers earlier this week to look at the revised amounts and details for this year. The revision was due to an auditing error made in 19-20. If you have any questions, please feel free to contact Patrick.

**Maintenance of Effort (MOE)** - Through special education laws, districts need to spend more than the prior years. Final numbers used are pulled from 2 years ago (the last closed year). MOE is calculated ZED wide, and we met the requirements for this year. If districts do not meet MOE, special education funding can be halted. If that happens, districts are required to send a memo explaining why they did not meet MOE to MDE such as retirements, hiring teachers at a lesser rate, high needs families moving out of your district, etc. Reminder from MDE to be mindful of MOE for 20-21. Patrick also discussed this with the business managers earlier this week.

Special Education Finance Compliance - Special Education Fiscal Monitoring Procurement Training is being provided by MDE to facilitate compliance. Districts will receive partial credit which will be applied to the fiscal monitoring risk assessment for training attendance. Full credit will be given if an LEA attends all four training sessions offered in the 20-21 school year. Training dates were included in the superintendent meeting packet.

**Special Education Due Process updates** - Reminder to continue checking your child count report. Your MARSS Coordinator can pull your current child count list and special education staff should be reviewing it for accuracy. Discussed required criteria and the MARSS reporting timelines. If you have specific questions, please contact your district MARSS Coordinator.

### **ZED Program Updates**

ALC - ALC is looking at potentially going to a single credit requirement for all students. We will continue working on this during the school year. The ZED Advisory Council, principals and ALC administration are meeting today and will discuss these issues. The goal is to have a decision made by May 2021. The current thought is to not change credits for core classes, only electives. Discussed key factors required for ALCs. Patrick will share more information at the November meeting.

Gifted/Talented update - Academic Triathlon has been cancelled for this year. Creative writing is taking place - will begin next week.

Birth-3 - No one is allowed to do home visits at this time per state COVID regulations. Families are coming into the district office for Birth-3 evaluations. The birth-3 team is slowly beginning direct services with those students.

English Learners - Cherie Haas continues to facilitate PLCs virtually. She is meeting with EL staff to customize plans for each member district. Cherie is working with districts on problem solving issues that come up and meeting with member district staff as needed.

**Personnel Hires** - Patrick shared information on Katie Menning, our School Psychometrist, that is working with our School Psychologists within our member districts. This position is non-licensed and allows her to complete student testing but not interpret the results. Interpretation continues to be completed by the School Psychologist in each district.

**Next Meeting: November 18, 2020 @ 1:00 p.m. via ZOOM**

**Final Equity Training w/ Minnesota Centers of Excellence: November 18, 2020 @ 10:00 a.m.**

Submitted by,

Jennifer Butts  
Recorder

### **Handouts:**

Superintendent Council Meeting Minutes - May 13, 2020  
ZED Covid Update  
ZED Staff COVID Survey  
Facilities Report  
Subgrant Information  
Maintenance of Effort 2020-21  
Special Education Staff Assigned to Other Work Areas  
Special Education Fiscal Monitoring Procurement Training  
Special Education Funding Child Count and CEIS Updates  
ZED ESY Sites and Dates  
ZED Facility Schematic Design